ESSEX REGIONAL RETIREMENT BOARD JUNE 25, 2018

At the regular meeting of the Essex Regional Retirement System (ERRS) held on Monday, June 25, 2018, at 491 Maple Street, Suite 201 at 8:30 a.m. the following Board members were present for all or some of the meeting: Alan J. Benson, Vincent R. Malgeri, H. Joseph Maney, Kevin A. Merz and Susan J. Yaskell.

Also in attendance for all or some of the meeting were:
Charles Kostro, ERRS Executive Director
Pamela Lynch, ERRS Administrative Assistant
Michael Sacco, ERRS Counsel
Michael Trotsky, Executive Director, PRIM Board
Paul Todisco, Senior Client Services Officer, PRIM Board
Marilynn Bonneau, ERRS Member from the Town of Lynnfield

Board Chair H. Joseph Maney called the meeting to order at 8:30 a.m. The Board said the pledge of allegiance.

Annual Investor Meeting - PRIM Board

Michael Trotsky, Executive Director of the Pension Reserves Investment Management (PRIM) Board, and Paul Todisco, Senior Client Services Officer for PRIM, joined the meeting. Mr. Todisco described the topics to be discussed in the upcoming presentation, including the first quarter 2018 investment performance. Mr. Todisco announced that the Pension Reserves Investment Trust (PRIT) Fund is positive for the year, although it has been a challenging year. Mr. Trotsky recognized Mr. Kostro as a member of the PRIM Advisory Council and appreciated his attendance and participation with the PRIM Board. Mr. Trotsky noted the recent hiring at PRIM and that over 600 applicants applied for three open positions. He believes this is in recognition of the positive work environment at PRIM and the high level of talent they have been able to attract. Mr. Trotsky reviewed the recent new hires and the staffing situation at PRIM, as well as the current global investment environment. He discussed the issues that are contributing to economic and global political uncertainty. Mr. Trotsky reviewed the performance of the PRIT Fund in each asset class and noted that it has been a challenging year thus far. He also stated, however, that the PRIT Fund is up and that follows a very strong investment performance in 2017. Mr. Trotsky said that no other public fund of the same size as PRIT matched the investment performance of the PRIT Fund in calendar year 2017. Mr. Trotsky noted that the fund is even more proud of its performance in the last year during which the markets were down but PRIT remained up. He said that out-performing other funds in up markets and down markets shows that their investment strategy is working. Mr. Trotsky reviewed the performance of the PRIT Fund in each asset class. He then reviewed some upcoming investment options that are under review at PRIT. Mr. Todisco reviewed the history of ERRS' investments in the PRIT Fund. Mr. Trotsky said that the PRIM Investment Committee meeting is on July 30th and described some of the investments to be discussed

that meeting. Mr. Maney thanked Mr. Trotsky and Mr. Todisco for their presentation. Mr. Trotsky and Mr. Todisco left the meeting.

Approval of Board Minutes

Upon a motion by Vincent R. Malgeri, seconded by Susan J. Yaskell, the Board voted 4-0, with Mr. Merz abstaining; To approve the minutes of the regular and executive session of the meeting of May 29, 2018

Public Comment Period

There were no public comments.

New Enrollments

Upon a motion by Kevin A. Merz, seconded by Vincent R. Malgeri, the Board voted 5-0; That the following named employees be enrolled in the Essex Regional Retirement System, a list of twenty-six names beginning with Ruth M. Amigo and ending with Diane M. Wojcik.

Name	Unit Name	<u>Department</u>	Date	Group
Amigo, Ruth M.	Manchester-Essex RSD	School	05/24/2018	1
Arbuckle, Mary D.	Manchester-Essex RSD	School	04/30/2018	1
Baglioni, Gianna M.	Manchester-Essex RSD	School	05/24/2018	1
Beevers, Sarah E.	Triton RSD	School	05/11/2018	1
Brennan, Drew S.	Triton RSD	School	05/11/2018	1
Chadwick, Kelly L.	Triton RSD	School	05/11/2018	1
Ciccone, Derek P.	Triton RSD	School	05/11/2018	1
Fiore, Carmelina M.	Middleton	Town Clerk & Staff	05/07/2018	1
Flansbury, Loren M.	Triton RSD	School	05/11/2018	1
Gilbert, Kaitlin J.	Groveland	Finance	06/08/2018	1
Guarino, Dyann L.	Triton RSD	School	05/11/2018	1
Hynes, David M.	North Andover	Assessors & Staff	05/21/2018	1
Kenyon, William F.	Manchester	Fire	05/29/2018	4
Manganaro, Christopher J.	Triton RSD	School	05/07/2018	1
Mashburn, Kathleen M.	Pentucket RSD	School	05/11/2018	1
McCarthy, Amy L.	North Andover	Police (Administrative)	06/11/2018	1
Murphy, Cassandra G.	Middleton	Treasurer/Collector Stat	f 05/21/2018	1
Muzio, Mia F.	Hamilton-Wenham RSD	School	05/21/2018	1
Patsos, Giorgia	Triton RSD	School	05/11/2018	1
Ramos, Ronald C.	Manchester	Civil Pub Safety Disp.	06/04/2018	1
Ricker, Kayla E.	Triton RSD	School	05/11/2018	1
Rivet, Timothy M.	Salisbury	Civil Pub Safety Disp.	06/08/2018	1
Smolak, Paul R.	Salisbury	Water/Sewer Dept.	05/29/2018	1
Tamulevich, Felicia F.	North Andover	School	05/25/2018	1
Todd, Michelle D.	Triton RSD	School	05/11/2018	1

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New Retirements

Upon a motion by Alan J. Benson, seconded by Vincent R. Malgeri, the Board voted 5-0; That the following six members of the Essex Regional Retirement System be awarded superannuation retirement benefits calculated as follows:

1. Catherine L. Bonafine, Town of Lynnfield, Food Service Worker, Group 1

Effective Retirement Date: May 4, 2018

Monthly Retirement Allowance: \$443.43 Annual Retirement Allowance: \$5,321.16

2. Roger E. Harbour, Town of Lynnfield, D.P.W. Maintenance, Group 1

Effective Retirement Date: April 24, 2018
Monthly Retirement Allowance: \$3,005.91
Annual Retirement Allowance: \$36,070.92

3. Donald R. Quill, Triton Regional School District, Custodian, Group 1

Effective Retirement Date: April 27, 2018

Monthly Retirement Allowance: \$1,625.56 Annual Retirement Allowance: \$19,506.72

4. Ralph W. Spencer, Town of Merrimac, Fire Chief, Group 4

Effective Retirement Date: May 13, 2018

Monthly Retirement Allowance: \$5,181.54 Annual Retirement Allowance: \$62,178.48

5. Marjorie R. Sugarman, Town of Rockport, Assistant Librarian, Group 1

Effective Retirement Date: May 15, 2018

Monthly Retirement Allowance: \$1,038.95 Annual Retirement Allowance: \$12,467.40

6. Kevin J. Wholley, Town of Salisbury, Wastewater Treatment Operator, Group 1

Effective Retirement Date: May 4, 2018

Monthly Retirement Allowance: \$4,792.96 Annual Retirement Allowance: \$57,515.52

New Retirements – Disability Application

Upon a motion by Alan J. Benson, seconded by Susan J. Yaskell, the Board voted 5-0; That the following member of the Essex Regional Retirement System be awarded a disability retirement benefit calculated as follows:

1. Brian L. Faye, Town of North Andover, Police Officer, Group 4 Effective Retirement Date: May 4, 2018

Monthly Retirement Allowance: \$3,622.58 Annual Retirement Allowance: \$43,470.96

Creditable Service Awards

Upon a motion by Susan J. Yaskell, seconded by Vincent R. Malgeri, the Board voted 5-0; That the retirement system staff has verified that the required payments having been received, that the following members of the Essex Regional Retirement System be awarded creditable service as follows:

- 1. Christine M. Caron shall be awarded one additional month of service to correct the award of service made at the time of her purchase in January of 2001 for her prior non-membership service with the Town of Salisbury rendered from May 17, 1992 to March 17, 1995.
- 2. Paula M. Pare shall be granted late entry into membership and her enrollment date shall be changed to May 4, 1998, when she originally qualified for membership but did not have retirement deductions taken from her qualified earnings, and, further, that she shall be awarded three months of creditable service for the purchase of prior non-membership service with the Lynnfield Public Schools rendered from September 1, 1996 to May 3, 1998.

Linda F. Valle shall be awarded eleven months of creditable service for the purchase of prior non-membership service with the Town of Ipswich rendered from June 1, 1998 to December 31, 1999.

Denial of Liability

Upon a motion by Alan J. Benson, seconded by Vincent R. Malgeri, the Board voted 5-0; That the Board denies liability for past service rendered by the following individual as described below:

1. Christopher M. Mansur as requested by the State Retirement Board for service rendered in the Georgetown Police Department from November 1, 1996 to June 7, 2004 as this individual was not a member of the retirement system during this period, did not remit contributions, and was not wrongfully excluded from membership.

Refund Warrant - June 2018 RT2018.06

Upon a motion by Kevin A. Merz, seconded by Vincent R. Malgeri, the Board voted 5-0; To approve refund warrant RT2018.06 for June 2018, to refund or rollover the total accumulated deductions for twenty members beginning with Mark T. Anderson and ending with Donna M. Zimbaldi, in the total net amount of \$171,365.86.

Name	Туре	Board or Institution
Anderson, Mark T.	Withdrawal	
Breaker, Jennifer F.	Transfer	Danvers Retirement Board
Cammarata, John E.	Transfer	Massachusetts Teachers Retirement System
Castellarin, David	Withdrawal	
Falite, Michael F.	Transfer	Newburyport Retirement Board
Guerrieri, Meredith W.	Transfer	Massachusetts Teachers Retirement System
Gunner, Leah K.	Transfer	Massachusetts Teachers Retirement System
Gupte, Seema S.	Transfer	Massachusetts Teachers Retirement System
Hickey, Sarah E.	Transfer	Massachusetts Teachers Retirement System
Maguire, Christopher J.	Rollover	Ameriprise Financial
Mann, Dewey G.	Rollover	Brighthouse Financial
Martineau, Vincent	Withdrawal	
Oliver, Nina T.	Rollover	First Ipswich Bank
Paulin, Caitlin E.	Transfer	Massachusetts Teachers Retirement System
Pinciaro, Rebecca M.	Transfer	Massachusetts Teachers Retirement System
Reddick, Francis E.	Withdrawal	
Robinson, Jillian M.	Transfer	Marblehead Retirement Board
Stasiuk, Marnie	Withdrawal	
Sugarman, Marjorie Ruth	Withdrawal	
Zimbaldi, Donna M.	Withdrawal	

June Retirees Payroll

Upon a motion by Kevin A. Merz, seconded by Susan J. Yaskell, the Board voted 5-0; To approve the retirement allowances for the month of June in the approximate amount of \$3,775,000.00.

ERRS Payroll

Upon a motion by Kevin A. Merz, seconded by Vincent R. Malgeri, the Board voted 5-0; To approve the payment of the ERRS employee payrolls for June 8, 2018, in the amount of \$16,519.90, and for June 22, 2018 in the amount of \$17,665.16.

Cash Disbursement Warrant CD2018.05a

Upon a motion by Kevin A. Merz, seconded by Vincent R. Malgeri, the Board voted 5-0; To approve the Cash Disbursement Warrant CD2018.05a for wire transfers for May 2018 as presented in the total amount of \$2,000,000.00.

Date	Vendor	Amount
5/25/2018	PRIM Transfer to Eastern Bank - May Warrants	2,000,000.00
	Total	2,000,000.00

Cash Disbursement Warrant CD2018.06

Upon a motion by Alan J. Benson, seconded by Susan J. Yaskell, the Board voted 5-0; To approve the Cash Disbursement Warrant CD2018.06 for June 2018 as presented in the total amount of \$188,249.42.

Vendor	Amount
Haverhill Retirement Board - 2017 - 3(8)(c)	62,976.16
Methuen Retirement System - 2017 - 3(8)(c)	39,761.33
MA Turnpike Authority - 2017 - 3(8)(c)	2,268.86
Access Records Storage - Monthly Storage Fee	351.04
ASI Flex - Administrative Fee	7.50
Comcast - Monthly Bill	359.90
Harper's Payroll Service - 2018.06.05	45.30
Harper's Payroll Service - 2018.06.19	81.95
H.C.O.P.T Condo Fee	1,498.00
HIQ Computers - #118437 - Board Member iPad Issues, Miscellaneous Issues	495.00
Kostro, Charles - PRIM Board Meeting, Parking	42.00
Kostro, Charles - PRIM Board Meeting, Travel	24.85
Law Office of Michael Sacco - Monthly Bill	4,210.00
Lynch, Pamela, Advisory Council Meeting Supplies & Board Mtg Munchkins	57.43
Massachusetts Municipal Association - Web Listing - Retirement Counselor	105.00
Neopost - Postage	2,000.00
PTG - Pension Technology Group - Annual Support Fee	41,350.00
Neopost - 07/18 - 09/18	591.00
Red Sun Press - Spring Newsletter Mailing	4,070.41
Red Sun Press - Window Envelopes	470.00
Ricoh USA, Inc - 2018.06	288.69
Segal Consulting - Actuarial Consulting Services - Work-in-Progress Fee	25,000.00
S.J. Cleaning Services - Office Cleaning - 2018.06	233.33

TAB Products Company, LLC - File Folders		617.55
Town of Danvers, Danvers Electric - #201 - Monthly Fee		105.04
Town of Danvers, Danvers Electric - #202 - Monthly Fee		124.72
W.B. Mason Company, Inc Office Supplies		1,114.36
	Total	188,249.42

Cash Disbursement Warrant CD2018.06a

Upon a motion by Kevin A. Merz, seconded by Vincent R. Malgeri, the Board voted 5-0; To approve the Cash Disbursement Warrant CD2018.06a for June 2018 for reimbursement to Board members for overnight travel the MACRS Conference in the total amount of \$2,663.53.

Date	Vendor	Amount
6/29/2018	Malgeri, Vincent - Spring MACRS & Mileage	681.63
6/29/2018	Benson, Alan - Spring MACRS & Mileage	1,023.90
6/29/2018	Yaskell, Susan - Spring MACRS & Mileage	958.00
	Total	2,663.53

Appointment of Retirement Counselor

Upon a motion by Susan J. Yaskell, seconded by Kevin A. Merz, the Board voted 5-0; That Michael C. Nicolazzo be appointed to the position of Retirement Counselor at an annual salary of \$68,000.00 with a vacation accrual rate equal to three weeks per year.

Updated CORI Policy

Upon a motion by Alan J. Benson, seconded by Kevin A. Merz, the Board voted 5-0; To update the required Criminal Offender Record Information policy by substituting the current retirement system policy with the policy as listed below:

DCJIS MODEL CORI POLICY

This policy is applicable to the criminal history screening of prospective and current employees, subcontractors, vendors, volunteers and interns, professional licensing applicants, rental or leased housing applicants, and state, county, and municipal employees and applicants as those terms are defined in M.G.L. c. 268, §1.

Where Criminal Offender Record Information (CORI) and other criminal history checks may be part of a general background check for employment, volunteer work,

licensing purposes, or the rental or leasing of housing, the following practices and procedures will be followed.

I. CONDUCTING CORI SCREENING

CORI checks will only be conducted as authorized by the DCJIS and MGL c. 6, §.172, and only after a CORI Acknowledgement Form has been completed.

If a requestor is screening for the rental or leasing of housing, a CORI Acknowledgement Form shall be completed for each and every subsequent CORI check.

A CORI acknowledgement form shall be completed on an annual basis for checks submitted for any other purpose, provided, however, that the requestor has adopted the language from the DCJIS CORI Acknowledgment Form that notifies individuals that their CORI may be requested at any time within the one year that the acknowledgment form is valid. If the requestor has not adopted the DCJIS CORI acknowledgment form language, then it must ensure that an acknowledgement form is competed for each and every subsequent CORI check.

II. ACCESS TO CORI

All CORI obtained from the DCJIS is confidential, and access to the information must be limited to those individuals who have a "need to know." This may include, but not be limited to, hiring managers, staff submitting the CORI requests, and staff charged with processing job applications. The Essex Regional Retirement System must maintain and keep a current list of each individual authorized to have access to, or view, CORI. This list must be updated every six (6) months and is subject to inspection upon request by the DCJIS at any time.

III. CORI TRAINING

An informed review of a criminal record requires training. Accordingly, all personnel authorized to review or access CORI at the Essex Regional Retirement System will review, and will be thoroughly familiar with, the educational and relevant training materials regarding CORI laws and regulations made available by the DCJIS.

Additionally, if the Essex Regional Retirement System is an agency required by MGL c. 6, s. 171A, to maintain a CORI Policy, all personnel authorized to conduct criminal history background checks and/or to review CORI information will review, and will be thoroughly familiar with, the CORI Policy.

IV. USE OF CORI IN BACKGROUND SCREENING

CORI used for employment purposes shall only be accessed for applicants who are otherwise qualified for the position for which they have applied. Unless otherwise provided by law, a criminal record will not automatically disqualify an applicant. Rather, determinations of suitability based on background checks will be made consistent with this policy and any applicable law or regulations.

V. VERIFYING A SUBJECT'S IDENTITY

If a criminal record is received from the DCJIS, the information is to be closely compared with the information on the CORI Acknowledgement Form and any other identifying information provided by the applicant to ensure the record belongs to the applicant.

If the information in the CORI record provided does not exactly match the identification information provided by the applicant, a determination is to be made by an individual authorized to make such determinations based on a comparison of the CORI record and documents provided by the applicant.

VI. QUESTIONING A SUBJECT ABOUT HIS/HER CRIMINAL HISTORY

In connection with any decision regarding employment, volunteer opportunities, housing, or professional licensing, the subject shall be provided with a copy of the criminal history record, whether obtained from the DCJIS or from any other source, prior to questioning the subject about it. The source(s) of the criminal history record is also to be disclosed to the subject.

VII. DETERMINING SUITABILITY

If a determination is made, based on the information as provided in section V of this policy, that the criminal record belongs to the subject, and the subject does not dispute the record's accuracy, then the determination of suitability for the position or license will be made. Unless otherwise provided by law, factors considered in determining suitability may include, but are not limited to, the following:

- (a) Relevance of the record to the position sought;
- (b) The nature of the work to be performed;
- (c) Time since the conviction;
- (d) Age of the candidate at the time of the offense;
- (e) Seriousness and specific circumstances of the offense;
- (f) The number of offenses;
- (g) Whether the applicant has pending charges;
- (h) Any relevant evidence of rehabilitation or lack thereof; and
- (i) Any other relevant information, including information submitted by the candidate or requested by the organization.

The applicant is to be notified of the decision and the basis for it in a timely manner.

VIII. ADVERSE DECISIONS BASED ON CORI

If an authorized official is inclined to make an adverse decision based on the results of a criminal history background check, the applicant will be notified in accordance with DCJIS regulations 803 CMR 2.18, 2.19, 5.14, 11.12. The subject shall be provided with a copy of the organization's CORI policy and a copy of the criminal history (unless a copy was provided previously). The source(s) of the criminal history will also be revealed. The subject will then be provided with an opportunity to dispute the accuracy of the CORI record. Subjects shall also be provided a copy of DCJIS' Information Concerning the Process for Correcting a Criminal Record.

IX. SECONDARY DISSEMINATION LOGS

All CORI obtained from the DCJIS is confidential and can only be disseminated as authorized by law and regulation. A central secondary dissemination log shall be used to record any dissemination of CORI outside this organization, including dissemination at the request of the subject.

Designation of Members Authorized to Sign Checks

Upon a motion by Alan J. Benson, seconded by Kevin A. Merz, the Board voted 5-0; In accordance with the Financial Controls Policy, the Board does hereby designate current ERRS Board Chair, H. Joseph Maney, and current ERRS Board Vice Chair, Susan J. Yaskell, as the members authorized to sign checks of \$10,000 or more.

Approval of the Independent Financial Audit Services Request for Proposals

Upon a motion by Vincent R. Malgeri, seconded by Susan J. Yaskell, the Board voted 5-0; To approve the Request for Proposals for independent financial auditing services by a Certified Public Accounting firm for a period of five years with two one-year renewal options.

Approval of the Membership Supplemental Regulation Guide

Upon a motion by Alan J. Benson, seconded by Vincent R. Malgeri, the Board voted 5-0; To approve the Membership Regulation Guide as presented.

Implementing the Vernava Decision

Michael Sacco joined the meeting. Mr. Kostro reviewed the recent history of the Supreme Judicial Court's (SJC) opinion in the case that has become known as the Vernava decision. He reviewed the competing interpretations of this decision and the recent memos issued by PERAC. Mr. Kostro said that this item is on the agenda to see if the Board wants to provide

direction on how staff should proceed in implementing this decision. Mr. Maney asked if the main issue is that PERAC is saying that the supplemental pay only applies to disability applicants. Mr. Sacco answered yes, that is PERAC's position. Mr. Sacco reviewed the SJC's decision and the facts of the case. Mr. Malgeri reviewed PERAC's presentation on this issue at the recent MACRS Conference. Mr. Sacco described other regional retirement board clients who have expressed an interest to take this matter to court for a declaratory judgement clarifying the meaning of this decision. Mr. Sacco then reviewed the process by which an appeal would be filed and the likely steps that would be taken by the courts. The potential cost of such an appeal was discussed and how it would be allocated among all of the board's that authorized Mr. Sacco to proceed. Mr. Malgeri and Mr. Sacco discussed the views of other retirement board counsels regarding PERAC's position on this case. Mr. Kostro said that from the discussions he has had with other retirement board directors and administrators, the big concern is potentially having to recalculate members already retired for ADR. He asked Mr. Sacco if it was possible that legislation could be filed exempting members already retired for ADR from the ramifications of the Vernava decision. Mr. Sacco indicated that Mr. Kostro's suggestion was a reasonable resolution and that if the litigation went forward, perhaps a legislative fix would be more likely to be pursued. Upon a motion by Vincent R. Malgeri, seconded by Susan J. Yaskell, the Board voted 4-1, with Mr. Benson opposed; That the Essex Regional Retirement Board join in seeking a declaratory judgement in the Vernava matter.

Executive Session – Disability Applications

Upon a motion by Vincent R. Malgeri, seconded by Alan J. Benson, the Board voted by roll call; Mr. Benson, Yes; Mr. Malgeri, Yes; Mr. Maney, Yes; Mr. Merz, Yes; and Ms. Yaskell, Yes; To move to executive session to act on various disability applications, including that of Marilynn Bonneau.

The Board entered executive session at 9:59 a.m.

The Board returned from executive session at 10:25 a.m.

While in executive session, the Board voted as follows:

Upon a motion by Vincent R. Malgeri, seconded by Susan J. Yaskell, the Board voted by roll call as follows: Mr. Benson, Yes; Mr. Malgeri, Yes; Mr. Maney, Yes; Mr. Merz, Yes; and Ms. Yaskell, Yes; To approve the application of Marilyn Bonneau and to retire her for an accidental disability benefit pursuant to Massachusetts General Law, Chapter 32, Section 7, and that this vote be recorded in the open session minutes.

Motion to Adjourn

Upon a motion by Susan J. Yaskell, seconded by Vincent R. Malgeri, the Board voted 5-0; To adjourn the meeting.

The meeting was adjourned at 10:25 a.m.

Alan J. Benson

Susan J. Yaskell

Vincent R. Malgeri
Vincent R. Malgeri

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The following materials were provided to the Board for items acted upon at the meeting:

Agenda

Board Minutes

New Enrollment List

New Retirement Calculations

Disability Retirement Calculation

Service Purchase Award Letters

Documents Relating to the Acceptance and Denial of Liability

Monthly Warrants

Resume

CORI Policy

Financial Policy

Independent Audit Services RFP Draft

Membership Regulation Guide Draft

Vernava Decisions and Memoranda

In addition to the materials provided to the Board for items acted upon at the meeting, the following documents were also provided:

2017 Investment Return Ratings

Agenda Posting Checklist

CFA Boston Announces 2018-2019 Board of Directors

Clement, John - CRAB Order

Executive Director's Schedule

Hathorne Condominium Office Park Trust - Annual Meeting

Investment Report 2017

Levine Leichtman Fund III - 2018 - Q1 Report

Levine Leichtman Fund IV - 2018 - Q1 Report

Levine Leichtman Fund IV - Distribution Notice dated May 31, 2018

MHTL Client Alert - Pay Equity Law Effective July 1, 2018

PERAC Approval Letter - Bryce Mutchler ADR Award

PERAC Approval Letter - Samuel Edwards ADR Award

PERAC Memo 19.2018 - Tobacco Company List

PRIM Top 100 Funds Article

PRIT Fund FY2019 Maintenance Balance Election Form

Salisbury Housing Authority - Failure to Pay Deductions - Counsel Letter.1

Salisbury Housing Authority - Failure to Pay Deductions - Counsel Letter.2

Taschner, Stefan - Motion to Add Party Allowed

Taschner, Stefan - Notice of Appearance for PERAC

Thomas, Mark - DALA Dismissal